

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং -এর ক্রমিক সংখ্যা : / Serial No. of Meeting :

মিটিং এর তারিখ : / Date of Meeting 12-07-2022

মিটিং এর স্থান : / Venue of Meeting : Principal's Chamber

মিটিং এর সময় : / Time of Meeting 1:00 P.M

উপস্থিত সভ্যগণের নাম / Name of Members Present

১/১	Chhabi De	১৭/১৭	Deepika Mandal Sarkar
২/২	A. Mirza	১৮/১৮	Santimay Mandal
৩/৩	Antanu Nijgi	১৯/১৯	Rumela Saha
৪/৪	Jyotika Dasgupta	২০/২০	Rajib Ghosh
৫/৫	Pritha Goswami	২১/২১	Purnima Saha
৬/৬	Saumenidra Sankar De Sarkar	২২/২২	Apayana Dasgupta
৭/৭	Bimal Bhowmik	২৩/২৩	Geetanjali Basak
৮/৮	Krishnadhari Sarkar	২৪/২৪	Susmita Ghosh
৯/৯	Minu Ch. Mandal		
১০/১০	Alok Kumar De		
১১/১১	Rituparna Ghosh		
১২/১২	Anshu Kumar Dutta		
১৩/১৩	Shubam Dutta		
১৪/১৪	Abu Taher		
১৫/১৫	Dr. Bela Mandal		
১৬/১৬	Suhar Chand Nopon		

ক্রমিক সংখ্যা / Serial No. 25. Falguni Chatterjee

রেজল্যুশন / RESOLUTIONS ADOPTED

26. Srisam Chatterjee.



RANIGANJ GIRLS' COLLEGE

P.O.: Searsole Rajbari-713358, District: Paschim Bardhaman, West Bengal, India
Principal: 0341-2444069, Telefax: 0341-2449274, Office: 0341-2445280
e-mail: raniganjgirlscollege@gmail.com, Website: www.raniganjgirlscollege.org

NAAC Accredited: B+

NOTICE

An Extended and Emergent meeting of IQAC, Raniganj Girls' College will be held on 12-07-2022, Tuesday at 1.00 pm in the Principal's Chamber. All members are requested to attend the meeting.

Agenda:

1. Confirmation of the minutes of the previous meeting
2. Discussion regarding the modified manual of SSR effective from June 2022

Chhabi De

Dr Chhabi De,
Chairperson, IQAC,
Raniganj Girls' College
And
Principal

Raniganj Girls' College

Principal
Raniganj Girls' College
P.O. Searsole Rajbari-713358
Dist. Paschim Bardhaman (B.)

The IQAC meeting of 12th July 2022 was held in the Principal's Chamber at 1.00 pm. It was presided over by Dr Chhabi De, Principal, Raniganj Girls' College.

Minutes of the meeting

Agenda 1:

The minutes of the previous meeting were read out and confirmed unanimously without any modification.

Agenda 2:

a. The house was informed by the NAAC Coordinator that the institutions applying for IQA for NAAC assessment and accreditation from June 2022 need to follow the modified NAAC SSR manual effective from June 2022.

b. The overall modifications made are summarized below:

The total number of Metrics including Quantitative and Qualitative metrics are 55 instead of 96

There will be 34 Quantitative Metrics with a total Weightage of 621.

There will be 21 Qualitative Metrics with a total Weightage of 379.

c. The modifications made in the new manual as against the old manual under different Criterion were discussed as follows:

Criterion 1: Curricular Aspects (Total Weightage = 100)

(Changes brought in)

1.1.1 and 1.1.2 merged (Curriculum delivery, academic calendar and CIE merged)

1.4.1 and 1.4.2 are merged (academic performance and ambience from curriculum feedback)

(Deleted)

1.1.3- BOS, Paper setter and examiner

1.2.1: Percentage of Programme in which Choice Based System (CBCS)/ elective system has been implemented

1.3.2: Experiential Learning through project work etc during last five years

Criterion 2: Teaching, Learning and Evaluation (Total Weightage = 350)

(Changes brought in)

2.3.1 and 2.3.2 merged (Student centric methods and use of ICT enabled tools)

2.5.1 and 2.5.2 merged: (Mechanism for IA and EA is transparent and grievance system time bound and efficient.

2.6.1 and 2.6.2 merged (PO, CO are stated, displayed on website and attainment evaluated)

2.4.2 NET/SLET/SET with PhD added

(Deleted)

2.2.1 Special Programmes for Advanced learners and slow learners

2.3.3 Ratio of mentor to students

2.4.3. Average teaching experience of full time teachers [Data to be shown in Extended Profile data template 2.1]

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Criterion 3: Research, Innovations and Extension (Total Weightage = 110)

(Changes brought in)

3.1.1 and 3.1.3 merged : Grants from Government and Non-governmental agencies (merged with department information)

3.2.1: Ecosystem for innovation and initiatives for transfer and creation of knowledge (the word Patents filed and published added)

3.2.2. Workshops, Seminars and Conferences for IPR, Research Methodology and Entrepreneurship added

3.4.2 Awards and recognitions received in extension activities (Converted to Qualitative Metrics, Will be assessed during Peer Team Visit)

3.5.1 and 3.5.2 merged : MOU and Collaborations

(Deleted)

3.1.2 Research guides

3.3.1: PhDs registered per eligible teacher

3.4.4 Average percentage of student participating in extension activities

Criterion 4: Infrastructure and Learning Resources (Total Weightage = 100)

(Changes brought in)

4.1.1, 4.1.2 & 4.1.3 (merged) infrastructure and physical facilities etc merged with ICT facilities and cultural sports, yoga etc facilities

4.2.1, 4.2.2, 4.2.3& 4.2.4 merged Automation and e-resources and expenditure and purchase statements, per day usage merged [Converted to Qualitative Metrics]

4.3.1 and 4.3.3 merged [Qualitative Metrics] – IT facilities and Band-width for internet connection

(Deleted)

4.4.2 : Procedures for maintenance and utilizing physical infrastructure etc

Criterion 5: Student Support and Progression (Total Weightage = 140)

(Changes brought in)

5.1.1 & 5.1.2 merged (scholarships and freeships given by both government and non-government agencies, institution word removed)

5.2.1 & 5.2.2 merged (Placements and Progression to higher education)

(Deleted)

5.3.2: Institution facilitates students' representation and engagement in administrative, co-curricular activities etc.

5.4.2: Alumni financial contribution in lakhs

Criterion 6: Governance, Leadership and Management (Total Weightage = 100)

(Changes brought in)

6.1.1 and 6.1.2 merged : governance and leadership according to mission and vision and engagement in decentralized and participative practice.

6.2.1 and 6.2.2 merged: strategic/ perspective development plan and functional of institutional bodies effective and efficient as visible from policies, administrative set up, appointment, service rules etc.

6.3.1 and 6.3.5 merged: Welfare measures for teaching and non-teaching and performance appraisal system

6.3.3 & 6.3.4 merged: Faculty attending FDP and teachers non-teaching participating in professional development and administrative training

6.4.1 & 6.4.3 merged: resource mobilization and conducts internal and external audits

6.5.1 and 6.5.2 merged: Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes merged with Incremental improvement in various activities

(Deleted)

6.4.2 Funds received from NGO, philanthropers (not covered in Criterion 3)

Criterion 7: Institutional Values and Best Practices (Total Weightage = 100)

(Changes brought in)

7.1.1 & 7.1.11 merged [Promotion of Gender equity and festivals, events and national and international commemorative days merged]

7.1.2, 7.1.3, 7.1.4, 7.1.5 & 7.1.7 merged

The Institution has facilities and initiatives for

- Alternate sources of energy and energy conservation measures
- Management of the various types of degradable and non-degradable waste
- Water conservation
- Green campus initiatives
- Disabled-friendly, barrier free environment

7.1.8 & 7.1.9 merged (Inclusive environment towards tolerance harmony etc and sensitization of students and employees to constitutional obligations merged and made 7.1.4

Deleted 7.1.10: Prescribed Code of Conduct

As there was no other agenda, the meeting ended with a vote of thanks to the Chair.

Chhabi De

Dr Chhabi De,
Chairperson, IQAC,
Raniganj Girls' College
and

Principal

Raniganj Girls' College

Principal

Raniganj Girls' College
P.O. Searsole Rajbari-713358
Dist-Paschim Bardhaman, (W.B.)

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং -এর ক্রমিক সংখ্যা : / Serial No. of Meeting :

মিটিং এর তারিখ : / Date of Meeting 05-08-2022

মিটিং এর স্থান : / Venue of Meeting : Principal's Chamber

মিটিং এর সময় : / Time of Meeting 12 noon

উপস্থিত সভ্যগণের নাম / Name of Members Present

১/1	Chhabi De	৯/9	Atitama Ghosh	১৭/17	Sukanta Rane
২/2	A. Mishra	১০/10	Anisat Kumar Datta	১৮/18	Abhishek Banerjee
৩/3	Vantam nijogi	১১/11	Dr. Bela Mandal	১৯/19	Manjina Khatun
৪/4	Jyotika B. Ghoshla	১২/12	Manindal Saha	২০/20	Somen Kumar Roy
৫/5	S. Mitra	১৩/13	Krishnadhyan Saikar	২১/21	Himab Ch. Chatterjee
৬/6	Paitha Goswami	১৪/14	Suhaj Chand Neupur	২২/22	Shahnaz Hossain
৭/7	Alok Kumar De	১৫/15	Sunuman Jaiterdi	২৩/23	Binnul Bhowmik
৮/8	Saumendra Sankar De Sarkar	১৬/16	Santimay Mandal	২৪/24	Md. Farooq An

ক্রমিক সংখ্যা Serial No.	রেজল্যুশন / RESOLUTIONS ADOPTED	
25.	Sindam Chyngur.	
26.	Kumela Saha	27. Bidisha Bhattacharya
29.	Buddhadev Mallik	30. Deepika Mandal Sankar
		28. Felgeni Chatterjee
		31. Apayana Goswami



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NOTICE

An Extended Meeting of IQAC, Raniganj Girls' College will be held on 05-08-2022, Friday at 12 noon in the Principal's Chamber. All members are requested to attend the meeting.

Agenda:

1. Confirmation of the minutes of the previous meeting
2. Discussion about IQAC
3. Academic Calendar 2022-23
4. Publication and Distribution of Academic Calendar for students
5. Academic Routine for the odd semesters of the academic session 2022-23
6. Miscellaneous

A. Mishra
29.7.2022
Co-ordinator

Internal Quality Assurance Cell
Raniganj Girls' College

Chhabi De

Dr Chhabi De
Chairperson, IQAC
and
Principal

Raniganj Girls' College

Principal
Raniganj Girls' College
P.O. Searsole Rajbari-713358
Dist-Paschim Bardhaman, (W.B.)

The IQAC meeting of 5th August 2022 was held in the Principal's Chamber at 12 noon. It was presided over by Dr Chhabi De, Principal, Raniganj Girls' College.

Minutes

Agenda 1: The minutes of the previous meeting were read out and confirmed unanimously without any modification.

Agenda 2: It was decided by the house that on successful preparation of the SSR of the college for the NAAC 2nd Cycle Assessment & Accreditation, the college will take initiatives to appear in the IIQA (Institutional Information for Quality Assessment) on the NAAC portal tentatively on 30th August 2022. For this purpose, the Principal requested the IQAC Coordinator and NAAC Coordinator to keep the documents required for IIQA ready.

Agenda 3: The house discussed in details about the preparation of the Academic Calendar 2022-23. It was decided that the Academic Calendar Committee will prepare the UG and PG Academic Calendars on receipt of the UG and PG Academic Calendars for the odd semesters from the affiliating Kazi Nazrul University. It was also decided that the said calendars with carry detailed information about College Open Days, Teaching Days, Holidays and tentative dates for Continuous Internal Evaluation (CIE).

Agenda 4: The house also decided that the academic calendars be published and distributed to the students by the members of the Library when apply for Library Cards for the new session.

Agenda 5: On the topic on preparation of Academic Routine for odd semesters for the academic session 2022-23, IQAC Coordinator, Dr Anita Mishra, communicated that the detailed Academic Routine for BA Honours and Program Courses of the 5th semester had already been prepared, as it is expected that the classes of this semester is due to commence shortly. The members of the Academic Routine Committee unanimously took the decision to prepare the routine for BA Honours/ Program courses for the 1st and 3rd semesters and the BSC and B Com routine for all odd semesters.

Agenda 6: Under Miscellaneous, it was decided that the house will deliberate upon the different Criterion of SSR prepared by the members of different Criterion Committee in the presence of all teaching and non-teaching staff on 13th August 2022.

The Principal requested the members of the Library to distribute the students' magazine "ChalisnuChetana" to the students when they collect their Library cards for the new session.

As there was no other agenda to be discussed under Miscellaneous, the meeting ended with a vote of thanks to the Chair.

Chhabi De
Principal

Chairperson, IQAC
Raniganj Girls' College

Principal
Raniganj Girls' College
P.O. Searsole Rajbari-713358
Dist-Paschim Bardhaman, (W.B.)

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং এর ক্রমিক সংখ্যা : / Serial No. of Meeting :

মিটিং এর তারিখ : / Date of Meeting 22-11-2022

মিটিং এর স্থান : / Venue of Meeting :

মিটিং এর সময় : / Time of Meeting

উপস্থিত সভ্যগণের নাম / Name of Members Present

১/১	Chhabi De	৯/৯	Sima Mandal	১৭/১৭	Rimpa Banerjee
২/২	A. Mishra	১০/১০	Nishu Mandal	১৮/১৮	Ruma Ghosh
৩/৩	Sarvani Mitra	১১/১১	Mousumi Ghosh	১৯/১৯	Titali Sankarwati
৪/৪	Abhijit Kumar	১২/১২	Anupam Dutta	২০/২০	Thuma Patra
৫/৫	Santu Ghosh	১৩/১৩	Ah Taner	২১/২১	Majina Khatun
৬/৬	Somen Kumar Ray	১৪/১৪	Amrita Miha	২২/২২	Susanta Ghosh
৭/৭	Jagmohan Singh	১৫/১৫	Koyel De	২৩/২৩	Narayan Ray
৮/৮	Bela Mondal	১৬/১৬	Apayee Dasgupta	২৪/২৪	Sula Chandra

রেজল্যুশন / RESOLUTIONS ADOPTED

২৫	১১. কামালা মিস্ত্রী	২২ NOV ২২	৩৩. Rajendra Natho	৪১. Burudoy Mallick	২২-11-22
২৬	১২. Karsik Ray		৩৪. Santimay Mandal.	৪২. Sd loan	
২৭	১৩. Bidhan Ch. Mahatha		৩৫. Partha Mondal.	৪৩. Titati Mandal	
২৮	১৪. Chandrani Mmchurje		৩৬. Papi Mondal	৪৪. Anusman Ray	২২-11-22
২৯	১৫. Priyanka Bannuwal		৩৭. Koyel Ghosh.	৪৫. Samendra Sankar Chakrabarty	
৩০	১৬. Suduman Patandi		৩৮. Pujin Sarkar	৪৬. Partha Goswami	২২-11-22
৩১	১৭. Priya Singh		৩৯. Sumana Pal	৪৭. Suparna Ra	২২-11-22
৩২	১৮. Rituparna Ghosh		৪০. Anubam Choudhury	৪৮. Falguni Chatterjee	২২/11/22
৪৩	১৯. Paul Barui		৪১. Bidisha Bhattacharya	৫৫. Rahul Bhattacharya	
৫০	২০. Chandan Kumar Maiti		৫২. Abhishek Banerjee	৫৬. Md. Farooq Anwar	২২/11/22
			৫৩. Roxhiparna Ghosh		
			৫৪. Nuzeka Mandal Sarkar		



RANIGANJ GIRLS' COLLEGE

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NOTICE

An Emergent and Extended Meeting of the IQAC will be held on 22.11.2022, Tuesday in Room No - 04 from 1 pm. All are requested to be present in the meeting positively.

Agenda:

1. Confirmation of the minutes of the previous meeting
2. About successful submission of Self Study Report 2022 to NAAC
3. Student Satisfaction Survey along with Data Verification and Validation
4. Submission of Departmental Profile
5. Inclusion of new members in IQAC committee subsequent to superannuation of old members
6. Strategic Plans for 2022-23
7. Research activities
8. Discussion about the application of Dr Santanu Niyogi for CAS
9. Request for University and Government Nominees for the CAS of the incumbents Dr Rituparna Ghosh, Shri Bimal Banerjee, Dr Jagmohan Singh, Sri Anupam Dutta, Sri Suhas Chand Kapur, Dr Krishnadhan Sarkar, Dr Buddhadev Mallick, Sri Santu Ghosh and Ms Bela Mondal
10. Miscellaneous

Chhabi De
Dr Chhabi De, 22-11-22

Principal
Raniganj Girls' College

Principal
Raniganj Girls' College
P.O. Searsole Rajbari, Burdwan

The IQAC meeting of 22nd November 2022 was held in Room No. 04 at 1.00 pm. It was presided over by Dr Chhabi De, Principal, Raniganj Girls' College.

Agenda 1: The minutes of the previous meeting were read out and confirmed unanimously without any modification.

Agenda 2: The Principal communicated to the house about the successful submission of Self Study Report 2022 to NAAC for the second cycle of Assessment and Accreditation of the college on 21st November 2022 and congratulated the incumbents for the same

Agenda 3: As already communicated earlier, the Principal once again communicated that the next step in the assessment process will be Student Satisfaction Survey (SSS) and Data Verification and Validation (DVV). She also requested the house to remain prepared for the same.

Agenda 4: The different departments were requested to continuously update and keep ready their departmental profiles as part of NAAC preparation

Agenda 5: Resolved that consequent upon the retirement of some members of IQAC, the following incumbents be included as members of the IQAC with immediate effect.

1. Dr Santanu Niyogi, Assistant Professor of English and Coordinator, Electoral Literacy Club, Raniganj Girls' College
2. Dr Rituparna Ghosh, Assistant Professor of Geography and Secretary, Teachers' Council, Raniganj Girls' College
3. Mr Bimal Banerjee, Assistant Professor of Philosophy and Assistant Secretary, Teachers' Council, Raniganj Girls' College
4. Mr Abhijit Kumar Dutta, Assistant Professor of Botany and Nodal Officer, NIRF

The composition of the IQAC was resolved to be as follows:

Sl No.	Name of the Member	Designation
1.	Dr Chhabi De	Principal
2.	Dr. Anita Mishra	Coordinator
3	Dr Jagannath Chakraborty	Governing Body Representative
4	Ms C K Reshma	Governing Body Representative
5	Ms Sandhya Datta De	Teacher Representative
6	Dr Swarbhanu Mitra	Teacher Representative
7	Dr Pritha Goswami	Teacher Representative
8	Dr Santanu Niyogi	Teacher Representative
9	Dr Saumendra Sankar De Sarkar	Bursar, Teacher Representative

Sl No.	Name of the Member	Designation
10	Dr Rituparna Ghosh	Teacher Representative
11	Mr Bimal Banerjee	Teacher Representative
12	Mr Abhijit Kumar Dutta	Teacher Representative
13	Mr Sukumar Paitandi	Technical Assistant
14	Mr Falguni Chatterjee	Non-Teaching Representative
15	Ms Rachna Lodha	Alumni Representative
16	Mr Sandip Bhalotia	Industrialist
17	Ms Puja Chatterjee	Secretary, Students' Union /Student Representative

Agenda 6: The strategic plans for 2022-23 were decided as follows:

- Introducing post graduate courses in more disciplines
- Introducing opportunities for learning through distance mode for students
- Undertaking collaborations with institutions of higher learning and research and industrial houses for teaching, learning and research activities
- Introduction of new vocational and skill oriented courses in Diploma in Laboratory Techniques (DLT)
- Introduction of Certificate course in Mushroom Culture and Technology
- Introduction of Certificate course in Apiculture
- Creating a task force team for disaster management involving the NCC cadets and NSS volunteers for high risk subsidence prone mining areas in the Raniganj coal belt
- Give a big push to campus recruitment initiatives through academic-industry interface
- Fulfilling our obligation towards institutional social responsibility through all round participation and involvement of the different stakeholders of the college
- Installation of solar plants on a larger scale
- Waste water recycling

Agenda 7: The teachers were requested to undertake minor and major research projects and publish their scholarly articles in research journals and books with ISBN more frequently.

Agenda 8: It was decided that the application of Dr Santanu Niyogi for promotion/placement under Career Advancement Scheme be forwarded to the Governing Body for consideration.

Agenda 9: It was also decided that request be sent to the concerned authorities for University and Government nominees for the CAS of the incumbents Dr Rituparna Ghosh, Shri Bimal Banerjee, Dr Jagmohan Singh, Sri Anupam Dutta, Sri Suhas Chand Kapur, Dr Krishnadhan Sarkar, Dr Buddhadev Mallick, Sri Santu Ghosh and Ms Bela Mondal.

Agenda 10: The following points were discussed under miscellaneous category of the agenda:

- a. Initiatives be taken for setting up separate facilities for canteen for the teaching and non-teaching staff.
 - b. Upgrading the website of the college with extension ".ac.in"
 - c. Incorporation of the name of Ms Kausar Parveen, Laboratory Attendant, Department of Botany in the committee dealing with Metrics No. 5.2 of NAAC SSR/AQAR for providing data related to "student progression".
- As there was no agenda for discussion, the meeting ended with a vote of thanks to the Chair.

Chhabi De
Principal, 24.11.22
Chairperson, IQAC
Raniganj Girls' College

Principal
Raniganj Girls' College
P.O. - Sarsole Rajbari, 713001
Dist. - Paschim Bardhaman

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MEETING RESOLUTION BOOK

মিটিং এর ক্রমিক সংখ্যা : / Serial No. of Meeting :

মিটিং এর তারিখ : / Date of Meeting 13.01.2023

মিটিং এর স্থান : / Venue of Meeting :

মিটিং এর সময় : / Time of Meeting

উপস্থিত সভ্যগণের নাম / Name of Members Present

১/১	Chhabi De	৯/৯	Uday Pragai 13/01/2023	১৭/১৭	Rakufarna Ghosh 13-01-23
২/২	Anita Mishra 13.01.2023	১০/১০	Somen Kumar Roy 13/1/23	১৮/১৮	Krisbnadhan Saha 13/1/23
৩/৩	Partha Goswami 13/1/23	১১/১১	Abhishek Banerjee 13/1/23	১৯/১৯	Bidisha Bhattacharya 13/01/2023
৪/৪	Banarajya Dutta 13/1/23	১২/১২	Felmini Chatterjee 13/1/23	২০/২০	Sursuman Palandi 13/01/23
৫/৫	Pantam niyogi 13.01.23	১৩/১৩	Saravani Mitra 13/01/23	২১/২১	Marjina Khatus
৬/৬	Rituparna Ghosh 13/1/2023	১৪/১৪	Jagmola Singh 13.01.2023	২২/২২	13/01/23
৭/৭	Pritya Sen 13/01/23	১৫/১৫	Anusum Choudhury 13.01.2023	২৩/২৩	Soma Mandal 13.01.23
৮/৮	Sipannar Chatterjee 13/01/23	১৬/১৬	Dr. Shubana Hossain 13/1/23	২৪/২৪	Abhijit Kumar Dutta 13.01.23

ক্রমিক সংখ্যা
Serial No.

25. Saumendra Sankar Deccar 13.01.23	26. Maminul Islam	27. Subas Chandra Kapur	31. Puja Chatterjee
28. Birendra Mallick 13-01-23	29. Santimay Mandal	30. Anusum Ray	
31. Binul Barua	32. Bela Mondal	33. Sukanta Roy 13/1/23	

রেজল্যুশন / RESOLUTIONS ADOPTED



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NAAC Accredited: B+

Ref. No.

Date ... 09.01.2023

NOTICE

An extended meeting of the IQAC will be held on 13.01.2023, Friday in the Principal's Chamber at 1.00 pm. All are requested to be present in the meeting positively.

Agenda:

1. Confirmation of the minutes of the previous meeting
2. Discussion about the submission of AQAR 2021-22
3. Reviewing the Qualitative Metrics under SSR for Peer Team Visit
4. Discussion about Departmental Profile and PowerPoint presentation of Departmental profiles before Peer Team
5. Discussion about the organization of health related programme in the college as well as adopted villages of NSS units
6. Organization/ Celebration of Saraswati Puja, Annual Sports, College level Excursion and other national and international commemorative days
7. Discussion about the application of Mr Abhijit Kumar Dutta for CAS
8. Miscellaneous

A. Mishra

Co - ordinator
Internal Quality Assurance Cell
Raniganj Girls' College

Chhabi De

Dr Chhabi De,
Principal

Raniganj Girls' College
Principal
Raniganj Girls' College
P.O. - Searsole Rajbari, 713358
Dist. - Paschim Bardhaman

The IQAC meeting of 13th January 2023 was held in the Principal's Chamber at 1.00 pm. It was presided over by Dr Chhabi De, Principal, Raniganj Girls' College.

Agenda 1:

The minutes of the previous meeting were read out and confirmed unanimously without any modification.

Agenda 2:

The house resolved that initiatives be taken for the submission of AQAR 2021-22

Agenda 3:

The Principal pointed out that in the ongoing process of NAAC A & A (Second Cycle), the college has reached that stage where the institution must gear up for the forthcoming Peer Team Visit (PTV). In this context, it was decided that all questions under the Qualitative Metrics of SSR must once again be reviewed.

Agenda 4:

Decision was taken on continuously updating the departmental profile prepared by all the departments and including the different types of activities currently being organized.

A decision was also taken that the departments will keep a Power Point Presentation ready for presentation before the Peer team.

Agenda 5:

It was decided that health related programmes will be organized by NSS in collaboration with Lions Club of Udayan Asansol for students of the college and the adopted villages of the NSS units. After deliberation, it was decided that an Eye and Health Check Up camp for the villagers of the adopted villages will be organized on 2nd March 2023. Another Eye Check Up Camp for the students will be organized on 23rd March 2023.

Agenda 6:

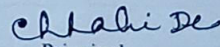
- The house decided that the Saraswati Puja, scheduled in January will be organized by the Students' representatives of the college with all grace and piety. Dr Tushar Kanti Banerjee (SACT -I, Department of Bengali, RGC) and Mr Falguni Chatterjee, Head Clerk, RGC will act as priests on this occasion.
- A decision was also taken that the Annual Sports of the college will be organized in the month of February.
- It was decided that the college level excursion will be organized in the month of January. It was also decided that the detailed matters related to the organization of the excursion will be supervised and managed by a core group consisting of representatives from the teaching and non-teaching.
- A decision was taken in the meeting to celebrate the forthcoming national events - Netaji Jayanti and Republic Day. The assembled house also decided to organize the celebration of similar national and international events and festivals.

Agenda 7:

It was decided that the application of Mr Abhijit Kumar Dutta for promotion/placement under Career Advancement Scheme be forwarded to the Governing Body for consideration

Agenda 8:

As there was no other agenda to discuss under Miscellaneous, the meeting ended with a vote of thanks to the Chair.


Principal

Raniganj Girls' College
Principal
Raniganj Girls' College
P.O.Searsole Rajbari, Burdwan

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং -এর ক্রমিক সংখ্যা : / Serial No. of Meeting :

মিটিং এর তারিখ : / Date of Meeting 28.02.2023

মিটিং এর স্থান : / Venue of Meeting :

মিটিং এর সময় : / Time of Meeting 12.00 noon

উপস্থিত সভ্যগণের নাম / Name of Members Present

১/1	Chhabi De	৯/9	১৭/17
২/2	Anitz Mishra 28.2.2023	১০/10	১৮/18
৩/3	Sunamoni Pattnaik	১১/11	১৯/19
৪/4	Bimal Bhowmik	১২/12	২০/20
৫/5	Sandhya Das De	১৩/13	২১/21
৬/6	Sarbanu Mitra	১৪/14	২২/22
৭/7	Saumendra Sarkar De Saran 28 FEB 23	১৫/15	২৩/23
৮/8	Rituparna Ghosh 28/2/2023	১৬/16	২৪/24

ক্রমিক সংখ্যা
Serial No.

রেজল্যুশন / RESOLUTIONS ADOPTED



RANIGANJ GIRLS' COLLEGE

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NAAC Accredited: B+

Ref. No.

Date 22.0.2023

NOTICE

A meeting of the IQAC will be held on 28.02.2023, Tuesday in Room No. 04 at 12.00 noon. All the members are requested to be present in the meeting positively.

Agenda:

1. Confirmation of the minutes of the previous meeting
2. Discussion about the forthcoming NAAC Peer Team Visit
3. Miscellaneous

A. Mishra
Co - ordinator
Internal Quality Assurance Cell
Raniganj Girls' College

Chhabi De
Dr Chhabi De,
Principal
Raniganj Girls' College

Principal
Raniganj Girls' College
P.O. - Searsole Rajbari, 713358
Dist. - Paschim Bardhaman

The IQAC meeting of 28th February 2023 was held in Room No. 04 at 12.00 noon. It was presided over by Dr Chhabi De, Principal, Raniganj Girls' College.

Agenda 1:

The minutes of the previous meeting were read out and confirmed unanimously without any modification.

Agenda 2:

The Principal pointed out the necessity to review the preparations of the different departments of the college for the forthcoming Peer Team Visit (PTV). In this context, it was decided that

- The Departmental Profile will be updated continuously by the departments and kept ready in such a manner that the latest statistics, records and information are available to the Peer Team for assessment on the day of scheduled visit.
- The teachers were also instructed to keep their personal records ready for ease of reference during the aforesaid visit
- The power point presentation will be prepared on the basis of the departmental profile by each department

Agenda 3:

As there was no other agenda to discuss under Miscellaneous, the meeting ended with a vote of thanks to the Chair.

Chhabi De
Principal
Raniganj Girls' College

Principal
Raniganj Girls' College
P.O. - Searsole Raibari, 713368
Dist. - Paschim Bardhaman

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং -এর ক্রমিক সংখ্যা : / Serial No. of Meeting :

মিটিং এর তারিখ : / Date of Meeting 21.04.2023

মিটিং এর স্থান : / Venue of Meeting :

মিটিং এর সময় : / Time of Meeting 1:00 pm

উপস্থিত সভ্যগণের নাম / Name of Members Present

১/১	Chhabi De	৯/৯	Saumendra Sarkar De Sarkar 21 APR 23	১৭/১৭
২/২	Anita Mishra 21.4.2023	১০/১০	Rituparna Ghosh 21.4.2023	১৮/১৮
৩/৩	Pantam nijgi 21.04.23	১১/১১		১৯/১৯
৪/৪	Sunman Paitandi	১২/১২		২০/২০
৫/৫	Abhijit kumar arita	১৩/১৩		২১/২১
৬/৬	Pratul Bora	১৪/১৪		২২/২২
৭/৭	Pritha Goswami	১৫/১৫		২৩/২৩
৮/৮	Sarwanu Mishra 21/4/23	১৬/১৬		২৪/২৪

ক্রমিক সংখ্যা
Serial No.

রেজল্যুশন / RESOLUTIONS ADOPTED



RANIGANJ GIRLS' COLLEGE

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NAAC Accredited: B+

Ref. No.

Date

NOTICE

An Emergent Meeting of the IQAC will be held on 21.04.2023, Tuesday in Room No. 04 at 1.00 pm. All the members are requested to be present in the meeting positively.

Agenda:

1. Confirmation of the minutes of the previous meeting
2. Discussion about the forthcoming NAAC Peer Team Visit with the Departments

A. Mishra

Co - ordinator
Internal Quality Assurance Cell
Raniganj Girls' College

Chhabi De

Dr Chhabi De,
Principal
Raniganj Girls' College

Principal
Raniganj Girls' College
P.O. - Searsole Rajbari, 713358
Dist. - Paschim Bardhaman

An Emergent Meeting of the IQAC was held on 21st April 2023 in Room No. 04 at 1.00 pm. It was presided over by Dr Chhabi De, Principal, Raniganj Girls' College.

Agenda 1:

The minutes of the previous meeting were read out and confirmed unanimously without any modification.

Agenda 2:

The Principal pointed out the necessity to review the last minute preparations of the different departments of the college for the forthcoming Peer Team Visit (PTV). In this context, it was decided that on the day of the Peer Team Visit, the departments will be ready with the following documents

1. Departmental Profile
2. The Power Point presentation kept ready by the departments will be maximum of 6 minutes duration
3. Student Data Register
4. Curriculum
5. Syllabi
6. Program Outcomes
7. Course Outcomes
8. Departmental Meeting Register
9. Proof of Projects and Assignments
10. Proof of Educational tours, wall magazines and departmental exhibitions
11. Proof of internal assessments, class tests, students seminar and so on.
12. Proof of Appointment for University assignments like Member of Board of Studies, Paper Setter and Examiner
13. Proof of classes taken on Google Meet and other social networking platforms
14. Departmental Routine
15. Class Attendance registers
16. Mentoring Registers
17. List of meritorious students and rank holders
18. Details about advanced learners and slow learners
19. Research, Publications, record of attending OP, RC etc and seminars and conferences, paper presentations, Awards etc of the incumbents

As there was no other agenda to discuss, the meeting ended with a vote of thanks to the Chair.

Chhabi De

Principal
Raniganj Girls' College

Principal
Raniganj Girls' College
PO.- Sarsola Rajbari, 713358
Dist.- Paschim Bardhaman

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং এর ক্রমিক সংখ্যা : / Serial No. of Meeting :

মিটিং এর তারিখ : / Date of Meeting 25.4.2023

মিটিং এর স্থান : / Venue of Meeting :

মিটিং এর সময় : / Time of Meeting 2.00 PM

উপস্থিত সভ্যগণের নাম / Name of Members Present

১/১	Chhabi De	৯/৯	Sarwani Mitra	১৭/১৭	
২/২	Anita Mishra	১০/১০	Estimable Ghosh	১৮/১৮	
৩/৩	Pantam nigaj	১১/১১	Saumendra Sankar De Sankar	১৯/১৯	
৪/৪	Pritha Ghoshwami	১২/১২		২০/২০	
৫/৫	Bimal Barua	১৩/১৩		২১/২১	
৬/৬	Sunumar Pantanali	১৪/১৪		২২/২২	
৭/৭	Ashjit Kumar Bhatta	১৫/১৫		২৩/২৩	
৮/৮	Sandhya Das De	১৬/১৬		২৪/২৪	

রেজল্যুশন / RESOLUTIONS ADOPTED

ক্রমিক সংখ্যা
Serial No.



RANIGANJ GIRLS' COLLEGE

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NAAC Accredited: B+

Ref. No.

Date

NOTICE

An Emergent Meeting of the IQAC will be held on 25.04.2023, Tuesday in the Principal's Chamber at 2.00 pm. All the members are requested to be present in the meeting positively.

Agenda:

1. Confirmation of the minutes of the previous meeting
2. Discussion about the forthcoming NAAC Peer Team Visit with the College Office
3. Discussion about the forthcoming NAAC Peer Team Visit with the Accounts
4. Discussion about the forthcoming NAAC Peer Team Visit with the Library

A. Mishra
Co - ordinator
Internal Quality Assurance Cell
Raniganj Girls' College

Chhabi De
Dr Chhabi De,
Principal
Raniganj Girls' College

Principal
Raniganj Girls' College
PO - Searsole Rajbari, 713358
Dist. - Paschim Bardhaman

An Emergent of the IQAC was held on 25th April 2023 in the Principal's Chamber at 2.00 pm noon. It was presided over by Dr Chhabi De, Principal, Raniganj Girls' College.

Agenda 1:

The minutes of the previous meeting were read out and confirmed unanimously without any modification.

Agenda 2:

The Principal pointed out the necessity to review the last minute preparations of the College Office Accounts and Library for the forthcoming Peer Team Visit (PTV). In this context, it was decided that on the day of the Peer Team Visit, the college office will be ready with the following documents

1. 2F and 12B
2. KNU Affiliation documents
3. Subject Affiliation documents
4. Post Creation Memos
5. Pay Fixation Memos
6. 100 Point Roster
7. Notice File
8. University Notification
9. Digitized Student Records pertaining to admission, result, financial aid and concession, different types of fees collection and so on
10. Leave Account of all incumbents
11. Online Leave Records of the incumbents
12. Service Books

Agenda 3:

For the day of the Peer Team Visit, the Principal requested the Accounts department to be ready with the following documents

1. Record of Internal Audit till date and External Audit
2. Documents and Papers related to RUSA Grant
3. Records for Disbursements of salary
4. Records for different types of day to day financial transactions
5. Purchase Committee, Finance Committee and Building Committee Registers
6. e-tendering file

Agenda 4:

For the day of the Peer Team Visit, the Principal requested the Library to be ready with the following documents and information

1. Records of Footfall of teachers and students
2. Purchase of books and journals
3. Records of subscription to N-List
4. Library Automation software and process of lending and borrowing
5. Library Committee Register
6. Records of Book-bank

As there was no other agenda to discuss, the meeting ended with a vote of thanks to the Chair.

Chhabi De

Principal
Raniganj Girls' College

Principal
Raniganj Girls' College
P.O.- Searols Rajbari, 713358
Dist.- Paschim Burdhamar

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং এর ক্রমিক সংখ্যা : / Serial No. of Meeting :

মিটিং এর তারিখ : / Date of Meeting 30.05.2023

মিটিং এর স্থান : / Venue of Meeting :

মিটিং এর সময় : / Time of Meeting 1.00 PM

উপস্থিত সভ্যগণের নাম / Name of Members Present

১/১	Chhabi De	১৯/৯	Saumendra Sankar De Sarkar	১৭/১৭
২/২	Anita Mishra 30.5.2023	১০/১০	Rachana Khatun	১৮/১৮
৩/৩	Falguni Chatterjee 30/5/23	১১/১১	Swarbhanu Mitra 30/5/23	১৯/১৯
৪/৪	Sandhya Datta De 30/5/23	১২/১২	Pantam nigaj 30/5/23	২০/২০
৫/৫	Sumanar Pattnaik	১৩/১৩	Rupama Ghosh 30/5/2023	২১/২১
৬/৬	Paitha Goswami	১৪/১৪		২২/২২
৭/৭	Bimal Banerjee 30.5.23	১৫/১৫		২৩/২৩
৮/৮	Abhijit Kumar Ojha	১৬/১৬		২৪/২৪



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NAAC Accredited: B++

Ref. No.

Date

NOTICE

A meeting of the IQAC will be held on 30.05.2023, Tuesday in the Principal's Chamber at 1.00 pm. All the members are requested to be present in the meeting positively.

Agenda:

1. Confirmation of the minutes of the previous meeting
2. Reviewing the performance in the NAAC Second Cycle Assessment and Accreditation
3. Strategic Plans for 2023-24
4. Miscellaneous

Chhabi De
24.5.23
Dr Chhabi De,
Principal
Raniganj Girls' College

Principal
Raniganj Girls' College
P.O. - Searsole Rajbari, 713358
Dist. - Paschim Bardhaman

The IQAC meeting of 30th May 2023 was held in Principal's Chamber at 1.00 pm. It was presided over by Dr Chhabi De, Principal, Raniganj Girls' College.

Agenda 1: The minutes of the previous meeting were read out and confirmed unanimously without any modification.

Agenda 2: The Principal revealed to the house that Raniganj Girls' College obtained a B++ grade with Institutional CGPA 2.79 in the results of the NAAC Second Cycle of Assessment and Accreditation declared on 19th May 2023. She congratulated the house and all the stakeholders of the college for enhancing the NAAC accreditation status from B+ to B++.

She also called for a review of performance and analysis of the results published. The analysis of the Institutional Grade Sheet on the seven different criterion revealed that the lowest Criterion-wise Grade Point Averages was obtained in Criterion 3 i.e. Research Innovations and Extension The house agreed that it is necessary to pay attention and give importance to research and innovation activities in the future

Agenda 3: Strategic Plans for 2023-24

1. Encourage the incumbents to apply for sponsored Major and Minor Research projects
2. Increase the number of research oriented publications of the incumbents in journals under UGC Care List, Web of Science, Web of Scopus, etc
3. Encourage the publication of books with ISBN
4. Undertaking collaborations with institutions of higher learning and research and industrial houses for teaching, learning and research activities
5. Development of e-contents by the teachers for creating e-learning materials for the students
6. Collaboration with reputed academic institution for the faculty and students exchange for academic and research purposes
7. Encouraging the students to enroll for MOOC and NPTEL courses
8. Training the students for opening accounts in Academic Bank of Credits
9. Installation of waste water recycling unit on a larger scale through exogenous fund mobilization
10. Fulfilling obligation towards institutional social responsibility through all round participation and involvement of the different stakeholders of the college

Agenda 4: Miscellaneous

The house also adopted the resolution to celebrate and organize events of national and international events as has been the norm in the college in the forthcoming academic session i.e. 2023-24.

As there was no other agenda to discuss, the meeting ended with a vote of thanks to the Chair.



Chhabi De
Principal
Raniganj Girls' College

Principal
Raniganj Girls' College
P.O. - Searole Rajbari, 713368
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